



**Position Description**  
**Director of Legal and Regulatory Affairs**  
**Organization of PJM States, Inc. (OPSI)**

**Position Overview**

The Director will be OPSI's primary legal and regulatory representative, responsible for OPSI's engagement with the Federal Energy Regulatory Commission. The Director will track FERC dockets and court proceedings of interest to OPSI, present updates on developments on those proceedings, and support OPSI's Executive Director and the OPSI Board in developing and executing OPSI's organizational strategy.

The Director of Legal and Regulatory Affairs will work under the guidance of the Executive Director, initiate the drafting process, and modify drafts based on the preferences of the Board of Directors and Commission Staff to secure the broadest possible support among OPSI's members for its filings.

The Director will also support the Executive Director and Director of RTO Affairs in providing education to OPSI members at both an introductory level and at the depth necessary to support OPSI's strategic priorities.

**Duties and Responsibilities**

- Draft legal and regulatory filings and work with Commission Staff and the OPSI Board to secure broad support, working with outside counsel where appropriate.
- Advise and educate OPSI and its members of relevant legal and regulatory considerations on proposals under development, as needed
- Track FERC dockets and court proceedings of interest to OPSI and present regular updates on developments in those proceedings to OPSI staff, Commission Staff, and the Board of Directors.
- Develop and maintain working relationships with FERC staff and support the Executive Director in preparing OPSI members for engagement with FERC Commissioners
- Other duties as assigned by the President, Executive Director, and/or the Board of Directors.

**Reporting Relationship**

Reports directly to the Executive Director.

**Required Abilities and Key Attributes**

- Deep knowledge of FERC practice and procedure and public utility law, as applied to RTO/ISO market design and regional transmission planning.

- Exceptional written and verbal communication skills, with the ability to effectively, concisely, and persuasively communicate complex technical or regulatory concepts and relevant organizational positions
- Strong interpersonal skills and the ability to build effective and constructive working relationships with OPSI's members
- Ability to work independently and manage multiple complex workstreams simultaneously.

### **Travel Expectations**

- Travel to OPSI's Spring and Fall meeting, three NARUC meetings annually, and PJM's Annual Meeting expected.
- Other travel may be necessary to support OPSI's members.

### **Education and Experience**

- Bachelor's degree required. A law degree (J.D.) is preferred.
- Minimum of 4 years of experience in public utility regulation or energy law, with a focus on FERC practice and wholesale markets issues preferred.

### **Other Information**

- Location is negotiable, but should be within the PJM footprint.
- Salary is negotiable based on experience
- Health, dental, and 401(k) plan and contribution match provided
- Fifteen days paid vacation and 12 days sick/personal leave per year

### **Application Process and Key Dates**

- Please send a resume, cover letter, and writing sample to Ben Sloan, OPSI's Executive Director, at [ben@opsi.us](mailto:ben@opsi.us).
- Questions about the application process should also be directed to Ben Sloan.
- Initial phone interviews may be scheduled before an in-person interview.
- Selected candidates will be asked to provide a new writing sample. Details will be provided prior to the interview date.
- OPSI will reimburse reasonable travel costs for selected candidates.
- Applications must be received by April 22, 2026
- Targeted start date is June 2026.