

## **PJM Area Relevant State Entities Committee Charter**

This Committee shall be known as the PJM Area Relevant State Entities Committee (PARSEC).<sup>1</sup> As described herein, the PARSEC shall be a voluntary, independent committee consisting of any “Relevant State Entity,” meaning any State entity responsible for electric utility regulation or siting electric transmission facilities within the State or portion of a State located in the PJM transmission planning region, including any State entity as may be designated for that purpose by the law of such State, or as the term “Relevant State Entity” may be otherwise defined in FERC Order No. 1920, including any amendments to that Order. For the purposes of this Charter, the definition of “State” shall include the District of Columbia. The PARSEC shall not be controlled or be directed by PJM.

### **I. MEMBERSHIP**<sup>2</sup>

1. Membership shall be open to any “Relevant State Entity” as described above.
2. Any entity eligible for membership under this Section shall obtain membership by e-mailing a request for membership to OPSI’s Executive Director for review by OPSI’s Executive Director. Membership requests made after the formation of the PARSEC shall be reviewed by OPSI’s Executive Director in consultation with the PARSEC.

### **II. PURPOSE AND RESPONSIBILITIES**

1. The purpose of the PARSEC is to provide PJM, PJM’s stakeholders, and the PJM Transmission Owners, with the input necessary to comply with FERC Order No. 1920, including providing advice, input, and participating in processes for the development and evaluation of selection criteria, benefit metrics, planning scenarios, and cost allocation.
2. The PARSEC should strive to achieve consensus among its members where appropriate.
3. The PARSEC may request that PJM conduct various Long-Term Transmission Planning scenario studies as needed.

### **III. ADMINISTRATION**

1. The Executive Director and Director of Legal and Regulatory Affairs of the Organization of PJM States Inc shall serve as administrative support and provide advisory services to the PARSEC.

---

<sup>1</sup> This Charter was enacted at the OPSI Board meeting on September 19, 2024.

For informational purposes, the PARSEC members may be listed on a public web site such as OPSI’s or

<sup>2</sup> PJM’s and updated as new members join PARSEC.

2. PARSEC meetings will be closed except for guests that the PARSEC invites. Relevant State Entities may invite other governmental State entities within their State, including local governmental entities, to attend PARSEC meetings.
3. The PARSEC meetings will be held at such time and place as may be determined by its membership. The PARSEC may, as appropriate carry out the PARSEC's duties, accept and request administrative support, education, data, analysis, information, and modeling from PJM and other entities.
4. The PARSEC will have final approval of all PARSEC materials and work product.
5. The PARSEC should strive to schedule its work so that PARSEC members' input can feed into the PJM Long-Term Transmission Planning process and the FERC Order No. 1920 engagement period for the purpose of developing cost allocation methodologies. The PARSEC should work to inform its members of any deadlines for providing input prior to and during the development of Long-Term Transmission Planning procedures.
6. PARSEC meetings will be conducted in person, by telephone, or by any Web based technology (such as Webex).
7. PARSEC meetings will allow for in person, telephonic, or electronic voting, or a combination thereof.
8. Notice of the time, place, and purpose of each PARSEC meeting will be provided by mail or electronic means to each PARSEC member not less than three (3) calendar days prior to the meeting.
9. The PARSEC Charter may be amended by a majority vote of the OPSI Board.
10. A simple majority of States shall constitute a quorum for the transaction of business in any PARSEC meeting.

#### **IV. STRUCTURE**

1. The officers of the PARSEC shall include a Chair, Vice-Chair, and Secretary.
2. The PARSEC shall be chaired by the OPSI Board President or any other OPSI Board member as elected by the OPSI Board.
3. Additional officers may be added as needed by amendments to the PARSEC Charter.
4. No two officers shall be from the same State.
5. The Officers shall be responsible for developing and approving the agenda for all PARSEC meetings. As appropriate, this may be done in coordination with PJM,

the PJM Transmission Owners, and the members of the PARSEC. The Officers shall also be responsible for chairing meetings with PJM, the PJM Transmission Owners, and any invited guests as permitted under section III of this charter.

6. All decisions of the PARSEC shall be communicated in writing.
7. Except as otherwise provided in this charter, the PARSEC Chair will be the point person for all PARSEC communication.

**V. VOTING PROCEDURES**

1. Each PARSEC State with at least one PARSEC member shall have one vote. Except for administrative matters discussed in section V.2. of this charter, for a proposal to pass the PARSEC, it must achieve 2/3 support of all the States represented in the PARSEC. The abstention of any PARSEC members does not affect this threshold. If a State has multiple members voting on a proposal, the State's one vote shall be divided among those voting members such that each of them has an equal, fractional vote. To determine if there is 2/3 support, all of the yes votes, both whole and fractional, shall be added together.
2. PARSEC administrative matters, including the election of officers and adoption of minutes, shall be approved by a simple majority of the States represented in the PARSEC.
3. If a State has more than one PARSEC member, the State shall inform the PARSEC how the vote will be divided, which may involve one PARSEC member from the State casting the whole vote for that State if the other member(s) from that State agrees to this.
4. Each PARSEC member may designate a proxy for voting prior to any meeting.

**VI. STATES NOT BOUND**

No action or decision of PARSEC has any binding effect, nor will it impose any obligations or liabilities, upon any individual representing a PARSEC member, any PARSEC member, State represented by a PARSEC member, or upon any OPSI member and its employees. Neither will any such vote of, nor any resolution passed by PARSEC, be deemed an official action of, by, or for any individual PARSEC member. However, any PARSEC member may voluntarily choose to declare any PARSEC action or decision as an official action as applicable to that particular PARSEC member.

**VII. CORE COMPETENCIES**

At least one member from each participating State must be able to represent the views of its respective agency. All PARSEC members should be knowledgeable regarding compliance with FERC Order No. 1920.